



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	J.M.SHAH ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Dr.I.M.Bhana
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02644222005
Mobile no.	9904740806
Registered Email	jmsah_educ@yahoo.co.in
Alternate Email	principal_131@vnsgu.ac.in
Address	Jivanlal Shah Marg., College Cumpus, Tankari bhagol
City/Town	Jambusar
State/UT	Gujarat
Pincode	392150

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		D.R. Patel			
Phone no/Alternate Phone no.		02644222005			
Mobile no.		9426871269			
Registered Email		pdhiraj486@gmail.com			
Alternate Email		jmshah_edu@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://jmshahcollege.org/download/IOAC/IOAC-17-18.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B+	256	2016	13-Jan-2016	12-Jan-2021
6. Date of Establishment of IQAC			01-Jan-1970		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Tracking Camp	29-May-2018 7		5		
Army Attachment Camp	06-Jun-2018 10		4		

World Yoga Day	21-Jun-2018 1	53
Tree Plantation	07-Aug-2018 1	50
Independence Day Celebration	15-Aug-2018 1	100
Atal Bihari Vajpayee Death Anniversary - Ex. Prime Minister	17-Aug-2018 1	150
Kerala Flood Relief Support Event	28-Aug-2018 1	100
Welcome event of Adipur College's Professor	01-Sep-2018 1	50
Tour	15-Sep-2018 1	100
Celebration of Surgical Strike	28-Sep-2018 1	120

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Finishing School Grant	KCG, Gandhinagar	2018 365	200000
Institution	Finishing School Grant	KCG, Gandhinagar	2019 365	200000
Institution	Finishing School Grant	KCG, Gandhinagar	2019 365	100000
Institution	UDISHA	KCG, Gandhinagar	2019 365	50000
institution	UDISHA	KCG, Gandhinagar	2019 365	20000

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No								
Upload the minutes of meeting and action taken report	No Files Uploaded !!!								
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No								
12. Significant contributions made by IQAC during the current year(maximum five bullets)									
Fully automated library with inflibnet facility and wifi facility, Social Awareness and Charity programmes and Organizing Seminars for students to give them knowledge about self defence, legal laws of women, financial management etc.									
No Files Uploaded !!!									
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year									
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Curricular aspects</td> <td>Yearly academic plan prepared and implemented.</td> </tr> <tr> <td>To organize programmes instilling ethical and moral values</td> <td>Were able to organize several such activities</td> </tr> <tr> <td colspan="2">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Curricular aspects	Yearly academic plan prepared and implemented.	To organize programmes instilling ethical and moral values	Were able to organize several such activities	No Files Uploaded !!!	
Plan of Action	Achivements/Outcomes								
Curricular aspects	Yearly academic plan prepared and implemented.								
To organize programmes instilling ethical and moral values	Were able to organize several such activities								
No Files Uploaded !!!									
14. Whether AQAR was placed before statutory body ?	No								
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No								
16. Whether institutional data submitted to AISHE:	Yes								
Year of Submission	2019								
Date of Submission	21-Jan-2019								
17. Does the Institution have Management Information System ?	No								

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We strictly adhere to deliver the syllabi of curriculum imposed on us by our affiliating university smoothly . Every department prepares its Teaching plans. Institute has to operationalize within the curricular framework provided by the University as well as functioning of curriculum can be delivered depends on resource potential and institutional goals. Heads of the department have to distribute curriculum among the concerned department faculty-members, After receiving teaching plans of respectively faculty, then the heads of respective department distribute workload among their departmental faculty. Our institution follows varied teaching methodologies to deliver information among the student. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive , our faculty simplifies the implemented curriculum for the students so that they can easily comprehend. Our faculty tries to delve deep into the curriculum by assisting teaching, learning with activities such as seminars, project work , tutorials, assignments, group discussion industrial tour etc. This helps students get practical knowledge of their respective subjects. At the post-graduation level the students take up research projects on the basis of which they are evaluated. The students are also encouraged to make use of e-resources such as DVDs, journals and magazines to enhance their knowledge. To cope up with advanced knowledge we have establish ICT hub with the help of this we tries to provide the current knowledge in respective subject by the concern faculty. We have semester system and we are bound to complete our syllabi within period of stipulated time so that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NA	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institute aims to offer the best possible environment and learning experience to encourage students to perform to their full potential and capability. Feedback is an essential element of the learning process. The college collects the feedback on various curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty, Employers and Parents through online. Students play a pivot role in the evaluation, development and enhancement of the quality of this learning experience. Feedback from students allows the institute to evaluate how its service provision is viewed by its one of the most important stakeholders i.e. students. The student feedback focuses on the following aspects: 1. General questions on the college 2. Lecturing methodology 3. Lecturer attributes 4. Method of assessment 5. Administration and resources. 6. College facility environment Structured feedback is taken through an online mechanism integrated with college ERP system. The schedules are announced on the college Whats app group, Google classroom and through Circulars informing students about opening and closing dates. The feedback analysis process has put an increasing emphasis on the need for involvement of students in the quality assurance of higher education. Feedback forms are analyzed and from feedback analysis action plan of college for next academic year is prepared. Student's feedback helps in adhering the process of quality assurance. Result of the feedback process is made available to the Teachers of the each department concerned, heads of Departments, and areas for appropriate follow-up action are identified and communicated to the concerned person. The result of the student feedback process, as well as the recommendation and the action taken on the basis of such recommendation are important consideration for the course review which each Department is required to undertake.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Economics, Gujarati	220	201	201
MA	Gujarati	50	24	24
BCom	Nill	195	102	102
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	303	24	Nill	Nill	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution provides all possible support and guidance to the students. The details are provided herewith: Academic support: Organizing an Orientation Programme for the new entrants at the B. A., M.A. and B. Com programmes so as to help them understand their course. Formation of Study circles to groom the students academically. Student Support Library for students from the weaker sections of the society. Conducting remedial classes for weaker students before and after the College hours. Providing career related guidance to students in the final semester. Additional examination facility for students unable to take the internal examination due to illness. Personal and psycho-social support: The faculty-members provide every possible personal and psychological support to the students. Some of the faculty-members even pay the fees for the needy students. The Institution has a well-defined student support system. There is a provision for scholarships, fee waivers, travelling concessions to the deserving students. The Sexual Harassment Prevention Cell, Career Counseling Cell and the Students' Redressal Cell lend a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings. Guidance services: The faculty-members provide the students with counseling /mentoring/ advice to participate in sports and cultural and co-curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
327	18	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
7	9	Nill	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	N.A.	4	20/04/2019	12/06/2019
BA	N.A.	6	20/04/2019	12/06/2019
BCom	N.A.	6	20/04/2019	12/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of the Semester System, it becomes important to initiate methods for Continuous Internal Evaluation. Besides the Internal Evaluation Examination, our College conducts Class Tests, Oral Presentation and Quizzes. The students of the Post-Graduation have to write down independent Term Research Papers and are also supposed to take the Viva Voce mode of evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared at the beginning of every academic year by the affiliating University which is provided to all the Colleges. Accordingly, our College prepares an Annual Academic Calendar before the commencement of the academic term. Teachers as well as Departments have to prepare Teaching Plans at the beginning of the academic year. Right from the organization of the teaching schedule to the organization of the Internal Evaluation examination and even Additional Internal Examination, the college strictly adheres to the Academic Calendar. The Academic Calendar also caters to the timely conduct of the co-curricular and extension activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://jmshahcollege.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MA	NA	22	19	83.33

NA	BA	NA	81	76	93.82
NA	BCom	NA	74	40	54.05
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nill	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Arts	1	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	9	1	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	local blood Bank	4	28
Gurupurnima	NSS	5	50
Swachhta Awareness	District Municipal Corporation	8	100
World Yoga Day	NSS	14	150
Kerala Flood Relief Support Event	Kerala Flood Relief Support Fund	6	50
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Null	Null	Null
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Null	Null	Null
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rural Shores Business Services, Bangalore	08/08/2019	Training and Development	50
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17910875	1701019

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1581	212069	209	36165	1790	248234
Reference Books	182	24075	39	24714	221	48789
CD & Video	356	0	0	0	356	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
625583	621347	518341	515008

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure facility maintenance policies and procedures for 2018-2019: The Institute allocates funds under many section heads for upkeep and use of the campus infrastructural facilities. The institutes development committee allocated sufficient funding for upkeep and repair. The colleges many monitoring committees, including the Purchase Committee, Repair and Maintenance Committee, Sports Committee, Library Committee, Students Feedback Committee, etc., keep an eye on how the allocated money are being used.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Laghumati Scholarship	358	1279000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill Development	11/12/2018	74	College
Professional Communication	01/03/2019	50	College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
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2018	Seminar on Govt, Competition Class	54	0	0	0
2018	SeminAAar on Ielts Exam	19	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	50	BA	Gujarati and Economics	JM Shah College and other colleges	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Drawing Competition	College	50
Sports Day	College	89
Rangoli Making Competition	College	30
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<p>1. All the Head of the Departments are inducted to the Board of Studies in their respective subjects at the University. Two of the faculty-members are part of the Academic Council of the affiliating University. The Board of Studies provides a platform to discuss various matters relating to academic interest of the college which forms the academic policies to be followed implemented. 2. The College constitutes different committees for academic coordination. It comprises members from the Management, Teachers, Office Staff, Library Staff, NCC and NSS Coordinators, and Students. The purpose of this kind of decentralization is to ensure the practice of participative management in its fullest sense.</p>

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institute is affiliated to V.N.S.G.U., Surat since 1991. The curriculum, admission and evaluation are followed as per the rules and

regulations of state government and affiliating university. • The curriculum is implemented systematic time table, distribution of syllabus, monthly and semester-wise planning and maintaining teachers diary. • Efforts to make feedback process more effective online / physical feedback regarding curriculum is taken from students, parents, alumni, teachers and employers. feedbacks are consistently followed, analysed from that action taken reports are prepared. • The syllabus of each subject is upgraded every 3 years by the university. • Suggestions and complaints are collected from teachers about Curriculum and represented in the meetings of the Board of Studies. • Students are invited to present their views on the usefulness of the curriculum. • Students, alumni, teachers, parents and industrialist feedbacks on curriculum are taken and analyzed. • Academic Calendar is issued in the beginning of the academic year. • Faculties maintained Academic Diary. • Timetable committee plans the schedule for teaching process according to UGC and State Government Resolution. • Visiting faculties are appointed by the Management for the Vacant posts. • Curriculum design and development process is undertaken by Board of Studies, VNSG University, College teachers participate in discussion relating to curriculum design the Task Force designed by the VNSG University and also attend workshop organized by the University.

Teaching and Learning

Our teaching and learning improvement strategies prioritize enhancing the educational experience. These include active learning techniques, flipped classrooms, and technology integration to engage students actively. Faculty development programs promote innovative teaching methods and continuous professional growth. Regular assessment and feedback mechanisms collect student input to refine instructional practices. Personalized learning pathways cater to diverse learning styles and pace. Encouraging collaboration, critical thinking, and problem-solving skills is essential. Moreover, fostering a supportive and inclusive learning environment ensures

that all students can thrive. These strategies collectively aim to elevate the quality of education and better prepare students for success in a rapidly evolving world.

Examination and Evaluation

Our examination and evaluation improvement strategies aim to enhance the fairness, validity, and effectiveness of assessments. We diversify assessment methods, including project-based assessments and oral exams, to better gauge student understanding and skills. Implementing anonymous grading helps mitigate biases. Regular faculty training on assessment design and rubric development ensures consistency. Timely feedback mechanisms, including peer and self-assessment, will promote learning. Technology-driven plagiarism detection maintains academic integrity. Furthermore, we analyze and refine assessment data for continuous improvement. These strategies collectively foster a more inclusive, equitable, and supportive evaluation system that accurately measures student achievement while promoting a growth-oriented mindset.

Research and Development

Our research and development improvement strategies revolve around fostering innovation and maximizing impact. Collaboration is encouraged through interdisciplinary teams and external partnerships, fostering diverse perspectives. Rigorous project evaluation and peer review processes ensure high-quality outcomes. Talent retention and attraction are paramount, with competitive incentives for researchers. We emphasize knowledge transfer and commercialization, translating discoveries into real-world applications. Lastly, a culture of continuous learning and adaptability promotes agility in responding to evolving research needs and societal challenges, ensuring our RD efforts remain at the forefront of innovation.

Library, ICT and Physical Infrastructure / Instrumentation

There are more than 2000 books. Major newspapers, magazines, journals and periodicals are subscribed in English/Gujarati/Hindi languages. Internet facility is also available in the library with Computers. SOUL Software and OPAC facilities is available for library management

	system. • consistent improvement in the facility of library. • Feedback on Library facilities by students and staff members.
Human Resource Management	Use of appropriate Human resource for specific task to be completed in timebound manner. Rotation of Administrative assistant and helpers between various departments to improve their skills. Streamline evaluation processes and provide constructive feedback. Promote flexible work arrangements. Foster an inclusive workplace culture.
Industry Interaction / Collaboration	Collaborated with Rural Shores services, Bangalore for Industry based training and internships. Collaboration with various city civic bodies for students to get real life work experience.
Admission of Students	Online Admission procedures. Admission procedures are well advertised through prospects, website, notice boards, counselling during admission etc. All the seats were filled up in centralised admission process through VNSGU.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Communication only through official email IDs, going through proper channel.
Administration	online admissions has made student database easily accessible and maintained. Data generation and submission through emails. communication is done through proper channel. online registration saves paper and time.
Finance and Accounts	The College maintains the much-needed sanctity in its finance and accounts. Internal and external audits are conducted on a regular basis. The accounts are further counter-assessed by the Trust that runs the College.
Student Admission and Support	College has deployed ERP system. Admission process in the centralized manner as per the process of VNSGU.
Examination	The College conducts the Internal Evaluation Examination which evaluates a student on the basis of various parameters such as theory, practicals, Viva Voce/ Presentation/

Projects/Quizzes/Assignments etc. Mark entry for internal as end semester examination is done through ERP and shown to students before final submission.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Festival advance, sports facility, cultural committee	Festival advance, sports facility, cultural committee	Scholarships and other Financial Support Library, Sports Gear

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts both internal as well as external financial audits. The audits are conducted in accordance with the auditing standards accepted in

India. The audit is an annual affair in the College. The audit report consists of Balance Sheet, General Fund, Income and Expenditure and Receipt and Payment account. The IQAC of the College has constituted various committees in order to render the smooth functioning of the academic, administrative and financial activities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College Management	500000	infrastructure maintenance and scholarships
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA, Gujarat	Yes	Nirav Banker
Administrative	Yes	AAA, Gujarat	Yes	Nirav Banker

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conducting regular meetings of PTA 2. Feedback Mechanism from PTA 3. Involvement of PTA in Annual Prize Distribution Ceremony
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6.5.3 – Development programmes for support staff (at least three)

Training for Report Preparation of Gujarat State Institute Rating Framework (GSIRF) Staff training for ICT and NAAC Training Conducted on different Module of VNSGU ERP System for Online Admission, Mark Entry and Data Generation. Updating support staff through training programs Welfare schemes for support staff.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Feedback on library facility has been introduced Feedback analysis on curriculum has been analyzed and it has been seen that there is a necessity of job orientated course for practical knowledge. The Institution has signed MOU with various Institute/Companies to provide students with soft skills and communication skliis.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	ICT training	03/03/2019	03/03/2019	03/03/2019	22
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Thalesemia Check up camp	27/02/2019	27/02/2019	110	134
Bhartiya Sanskriti Gyan	29/09/2018	29/09/2018	43	55
International Women's day Celebration	08/03/2019	08/03/2019	100	39
Rangoli and Drawing Making Competition	25/01/2019	25/01/2019	100	9

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institution has solar panels for producing sustainable alternate energy which exhibits the environmental consciousness as well as saves upon the electricity bill.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/08/2018	1	Kerala Floods Relief	Support to people affected by flood in Kerala	42
2018	1	1	15/09/2018	1		cleaning	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	01/05/2018	The student handbook includes College policies and procedures, General guidelines, syllabus, examination, list of holidays, list of committees, locations and purposes of administrative offices, and other helpful details. All students and their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	200
Tree Plantation	21/08/2018	21/08/2018	50
Kerala Flood Relief	27/08/2018	27/08/2018	42
Vote awareness	25/01/2019	25/01/2019	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero tolerance to plastics 2. Rain-water harvesting 3. Tree Plantation Drive
4. Cleanliness Drive 5. Installation of Solar Panels

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-I 1. The Context Education is not just acquiring knowledge and obtaining degree but using the knowledge gained to the benefit of the mass. Instilling social responsibility in a student helps him to realize his potential and turn it to his own benefit and to the benefit of the society in which he lives. It helps to foster empathy in students and help them to balance self, society and environment. 2. Title of the practice: Instilling Social Responsibility Through Activities Instilling social responsibility is one of the core objectives of our college. The college makes the students aware of their obligation to the society, especially the weaker section. Practical knowledge of life is gained only when the students step out of the campus and into the society. 2. Objectives of the Practice > To fulfil the mission of the institution > To make every student a socially responsible citizen of the nation > To bring in a holistic development > To transform the valuable youth

energy to serve the society > To help the downtrodden people > To help the government in implementing its development schemes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.jmshahcollege.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our institute is: To attain excellence of students in academic and other programs and for creating an environment that is dedicated to inculcating in students the skills and values necessary to succeed in real life situations and to make them responsible citizens. The college has earned good name for academic atmosphere, self recognized discipline encouragement

Provide the weblink of the institution

<http://www.jmshahcollege.org/>

8.Future Plans of Actions for Next Academic Year

In the upcoming academic year, our institution is committed to implementing a comprehensive set of plans and initiatives to enhance the overall educational experience for both students and faculty. 1. Curriculum Enhancement: We will continue to review and update our curriculum to ensure it remains relevant and aligned with industry trends. New courses and programs will be introduced to address emerging fields of study. 2. Student Support: A major focus will be on enhancing student support services, including academic advising, counselling, and career guidance. We aim to create a supportive environment that fosters student success. 3. Diversity, Equity, and Inclusion: We are committed to promoting diversity and inclusion on campus. Initiatives such as diversity training, scholarships for underrepresented groups, and inclusive curricular materials will be prioritized. 4. Research Opportunities: We will expand research opportunities for students and faculty, encouraging interdisciplinary collaboration and partnerships with industry to solve real-world problems. 5. Sustainability: Our institution will take significant steps toward sustainability, reducing our carbon footprint through energy-efficient practices, waste reduction, and eco-friendly campus initiatives. 6. Global Engagement: We aim to enhance global engagement by offering more study abroad programs, fostering international partnerships, and encouraging a global perspective in our curriculum. 7. Professional Development: Faculty development programs will be expanded to ensure our educators stay current with best practices in pedagogy and technology. 8. Community Outreach: Strengthening our ties with the local community through service-learning projects, internships, and partnerships with local organizations will remain a focus. 9. Assessment and Feedback: Continuous assessment of our programs and feedback mechanisms from students and faculty will guide ongoing improvements. 10. Financial Aid: We will work to increase scholarship opportunities and financial aid packages to make education more accessible to a diverse range of students. These plans reflect our dedication to providing a holistic and forward-looking educational experience, preparing our students to excel in an ever-evolving world while fostering a campus culture that values diversity, sustainability, and innovation.